



To: Recipient Principal Investigator of National Science Foundation (NSF) Funding

From: Gary Reynolds, Director, Office of Research and Creative Activities

Subject: Responsible Conduct of Research (RCR)

Date: March 16, 2010

Effective January 4, 2010 the NSF requires that institutions receiving NSF grant funding must develop a plan to provide appropriate training and oversight to ensure students and researchers follow a “responsible and ethical conduct of research.” This required training applies to all students, research associates, research staff and/or postdocs that work on any NSF funded grant project. BYU has acquired an online tutorial for training in RCR.

As Principle Investigator of NSF funding, it is your responsibility to:

- Provide every student, research associate, research staff, or postdoc employee with a copy of this memo.
- Assure that each employee logs on to the website below and completes the RCR training provided.

To New Users of the Online Ethics Tutorials:

- The online tutorial is available at: <http://www.responsiblesearch.org>
- From the left hand column of the RCR Tutorial homepage, find the title “New Users” and click on Create an Account. Complete the User Account Registration Form and the system will issue you a login account for this site. Once a login account is received please complete all three modules.
- Each module has five parts. Each part has a case study from which you will be asked questions to test your knowledge of the readings. You should estimate taking 45 minutes to one hour to complete each of the three modules. You will be given three months from the time you begin module one to complete all three.

ORCA will keep a record of your progress and completion of the tutorial. Thank you for your cooperation. If you have any questions you may contact:

Office of Research and Creative Activities (ORCA) A-285 ASB (801) 422-3841 Attn. RCR