## **NSF Graduate Research Fellowship Program**

**Expenditure Approval Request** 

This section should be completed by the NSF Fellow for each expense (Excluding - Stipend and Tuition). It needs to be completed with approval signatures, prior to the expenditure being made.

Operating Unit (R011XXXX):	Date:
NSF Fellow Name (Student):	Amount:
Description of expense:	
College & Department Section:	
COE allowance must first be used for used to reimburse the student for he	OE) allowance to BYU for each year the fellow is on tenure status. This r Tuition and Required Fees for the full academic year. Then, it can be ealth insurance. Finally, it can be used for items required for all students m that the Fellow is pursuing. Examples: Books, computer or tablet. ed as COE.
* Was/Will all tuition be pa	aid from this fellowship account?
[ ] Yes	[ ] No
* Was/Will all health insur	rance be reimbursed from this fellowship account?
[ ] Yes	[ ] No
* Is the charge requested a	above required for all students in the fellow's academic program?
[ ] Yes	[ ] No
All three questions must be answere	d <b>YES</b> in order to approve this form.
Approval Signatures: Department Financial Contact:	Date:
Faculty Mentor:	Date:
Department Chair:	Date:
Dean or Associate Dean:	Date:

When approval signatures have been obtained, send this form to preston\_back@byu.edu for final approval. After final approval the purchase can be made and submitted with a copy of all receipts for reimbursement to the same email.